

EBERHARD KARLS  
UNIVERSITÄT  
TÜBINGEN



**Information Sheet**  
**Academic Year 2018/2019**

**International Student Affairs and Exchange Programs**  
**Wilhelmstrasse 9**  
**72072 Tübingen**  
**Germany**





<b>Name of University:</b>	Eberhard Karls Universität Tübingen
<b>Office dealing with study abroad/exchange matters:</b>	International Student Affairs and Exchange Programs (Dezernat für Internationale Angelegenheiten – Studium und Studierendenaustausch)
<b>Mailing address:</b>	Dezernat für Internationale Angelegenheiten – Studium und Studierendenaustausch Wilhelmstraße 9 72074 Tübingen, Germany
<b>Street address: (For courier delivery)</b>	Dezernat für Internationale Angelegenheiten – Studium und Studierendenaustausch Austauschprogramme Nauklerstraße 2 72074 Tübingen, Germany
<b>Contact details of:</b>	
<b>Director/Coordinator (USA, Canada, Africa)</b>	Name: <b>Nici Sauer</b> Telephone: <b>+49-7071-29-77733</b> Email: <a href="mailto:nicole.sauer@uni-tuebingen.de">nicole.sauer@uni-tuebingen.de</a>
<b>ERASMUS-Officer/Executive (Institutional Coordinator)</b>	Name: <b>Dr. Kordula Glander</b> Telephone: <b>+49-7071-29-77732</b> Email: <a href="mailto:k.glander@uni-tuebingen.de">k.glander@uni-tuebingen.de</a>
<b>Exchange Coordinator (Asia, Australia &amp; New Zealand, Latin America)</b>	Name: <b>Bastian Salmen</b> Telephone: <b>+49-7071-29-77736</b> Email: <a href="mailto:bastian.salmen@uni-tuebingen.de">bastian.salmen@uni-tuebingen.de</a>
<b>Admission/Transcripts (Incoming Student Advisor)</b>	Name: <b>Simone N. Hahne</b> Telephone: <b>+49-7071-29-77734</b> Email: <a href="mailto:simone.hahne@uni-tuebingen.de">simone.hahne@uni-tuebingen.de</a>  Office Fax: +49-7071-29-5404
<b>Email address exchange applicants can direct their enquiries to</b>	<a href="mailto:simone.hahne@uni-tuebingen.de">simone.hahne@uni-tuebingen.de</a>
<b>Website for exchange-related information</b>	<a href="http://www.uni-tuebingen.de/en/90781">http://www.uni-tuebingen.de/en/90781</a>



## General Information

<p><b>General information</b></p>	<p>Innovative. Interdisciplinary. International. Since 1477. These have been the University of Tübingen's guiding principles in research and teaching ever since it was founded. With this long tradition, the University of Tübingen is one of the most respected universities in Germany. Its institutional strategy was successfully selected for funding in the Excellence Initiative sponsored by the German federal and state governments, making Tübingen one of Germany's eleven universities distinguished with that title of excellence. Tübingen has also proven its status as a leading research university in many national and international competitions – in key rankings Tübingen is listed among the best universities for the Humanities and Social Sciences as well as for Science and Medicine.</p> <p>With its broad spectrum of subjects, the University of Tübingen provides a wealth of opportunities for interdisciplinary collaboration. And such close cooperation on research extends beyond the University and around the world. The University of Tübingen has joint research projects at all levels with other institutions of higher education, with research institutes and with industry.</p> <p>The University's excellence in research offers optimal study conditions to students who come to Tübingen, combined with the opportunity to emphasize individual interests along the way. The attractive study environment is reinforced by many additional services, such as the Language Center, interdisciplinary lectures in the Studium Generale and the state-of-the-art University Library. The University motto speaks for itself: attempto – I dare!</p>
<p><b>Academic calendar</b></p>	<p><b>In general:</b> Classes in the summer and winter semester start on the Monday of April (summer semester) or October (winter semester) which is closest to the 15<sup>th</sup> of that month. Classes end on the Sunday 13 weeks after the term starts (summer semester) and 18 weeks after the term starts in the winter semester.</p> <p><b>Dates for the Winter Semester 2018/2019:</b> Oct. 15, 2018 – Feb. 09, 2019 no lectures on Nov. 1; Dec. 22, 2018 – Jan. 6, 2019</p> <p><b>Dates for the Summer Semester 2019:</b> April 15, 2019 – July 27, 2019, no lectures on May 1; May 30; June 10 – June 16; June 20</p> <p>Please be advised that the <b>examination period in Business and Economics</b> might last until two weeks after the end of the semester!</p>
<p><b>Number of credits or units that undergraduate students need to complete in one semester/term</b></p>	<p>Two lectures and two seminars per semester are recommended. In addition, students can attend courses in the area of German as a foreign language.</p>
<p><b>Language of instruction – Are courses taught in English available?</b></p>	<p>The main language of instruction at the University of Tübingen is German. The University is, however, constantly increasing the amount of courses taught in English. Lists of these English-taught courses (updated shortly before each semester) are <a href="http://www.uni-tuebingen.de/en/90763">available on our website (http://www.uni-tuebingen.de/en/90763)</a>.</p>

	We kindly ask our partners to nominate students with a 'B 2' level of German (in case they would like to take German-taught classes) or a 'B 2' level of English (in case they would like to take English-taught classes). The levels refer to the ' <a href="#">Common European Framework of Reference for Languages (CEFR)</a> '.
Course Information	See <a href="http://www.uni-tuebingen.de/en/113870">http://www.uni-tuebingen.de/en/113870</a>  <a href="#">Online Course Handbook</a> (search engine for all courses)  <a href="#">English-taught classes</a> (list is updated before every semester)  <a href="#">German language and Culture classes</a> at the German as a Foreign Language and Intercultural Programs Department
<b>Are there any special language courses for exchange students during the semester?</b>	Yes, more than 50 different courses per semester. You will find them on the website of the Division " <a href="#">German as a Foreign Language and Intercultural Programs</a> " ( <a href="http://www.uni-tuebingen.de/en/1056">http://www.uni-tuebingen.de/en/1056</a> ). Participants do not have to pay any fees, only course material, excursions etc.  We do offer free beginner's courses in German for exchange students (A1/A2 level), <b>but please be aware that spaces are limited and we cannot guarantee any spaces.</b>
<b>Mandatory fee for exchange students</b>	Exchange students will be required to pay a non-waivable student services fee (currently around € 83 per semester) to the Studierendenwerk (governmental social service organization connected to German universities). The fee is mandatory for all students (also the German students) and subsidizes the semester bus ticket, meals at the cafeteria, rent at dormitories, kindergarten for students' children, as well as free psychological and legal advisors.

#### **Exchange-Related Information**

<b>Level</b>	Undergraduate / Graduate
<b>Number of exchange students admitted per year</b>	About 800 students
<b>Duration of exchange</b>	One or two semesters
<b>Restricted programs or courses (not open to exchange students)</b>	<b>Medicine</b> is restricted for exchange students coming to Tübingen through a university-wide agreement and students need to be fluent in German. The <b>Faculty of Science</b> needs a study plan and a transcript of the student for the pre-approval of courses.
<b>Services available to exchange students (e.g. internet access, sports facilities, libraries, student organizations, etc.)</b>	<ul style="list-style-type: none"> <li>• <a href="#">StudIT</a> (Student Initiative for International Students)</li> <li>• <a href="#">Sports facilities</a></li> <li>• <a href="#">Language Tandem</a></li> <li>• <a href="#">International Coffee-Hour</a></li> <li>• Choir und Theatre</li> <li>• Internet Access</li> <li>• Libraries</li> </ul>

Nomination/Application deadline	<p><b>Winter semester: May 31 - online</b>  <b>Summer semester: December 31 - online</b></p> <p>Paper applications will be considered until June 15<sup>th</sup> for the Winter Semester and until January 15<sup>th</sup> for the Summer Semester. <b>We cannot guarantee housing in one of the student dormitories for applicants who submit their application after the deadline.</b></p>
Application Procedure and Application Documents	<ol style="list-style-type: none"> <li>1. Students need to apply online through our <a href="http://www.uni-tuebingen.de/en/113870">Application System</a> (<a href="http://www.uni-tuebingen.de/en/113870">http://www.uni-tuebingen.de/en/113870</a>).</li> <li>2. After completing the online application, the students print out their application form (it can be generated in the application system).</li> <li>3. The application form has to be <b>stamped and signed</b> by the coordinator of the sending institution and sent to the following address by mail: <p style="margin-left: 40px;">International Students Admissions Office  University of Tuebingen  Nauklerstr. 2  72074 Tuebingen  GERMANY</p> <b>Scans or copies cannot be accepted.</b> </li> <li>4. Students do not need to hand in any supporting documents with their application except students who wish to study at the <b>Faculty of Science</b> (= Natural Sciences) or the <b>Faculty of Medicine</b>. They need to hand in a <b>Transcript of Records</b> as well as a <b>Study Plan with a course list</b> that can be sent to the faculty for approval.</li> </ol>

### **Arrival / Orientation Program**

Recommended arrival dates	<p>Winter Semester: October 1<sup>st</sup>  (September 1<sup>st</sup> for language and orientation course, see below)  Summer Semester: April 1<sup>st</sup>  (March 1<sup>st</sup> for language course and orientation course)</p>
Is airport pick-up service available?	<p>No, unfortunately not. There is a regular bus service (Airport Sprinter) from the airport to Tübingen, though. More Information is available <a href="#">here</a>.</p>
Is an orientation program available? What does it cost?	<p>Yes:</p> <ol style="list-style-type: none"> <li>1. General orientation program for international and exchange students in the week before the semester starts '<a href="#">How to study at the University of Tuebingen</a>': 15€</li> <li>2. '<a href="#">Start</a>' course: 3-week language course before the semester with an orientation part designed for exchange students with intermediate to good knowledge of German: 300€</li> <li>3. '<a href="#">Deutsch-Kompakt</a>' course: Intensive 5-week language course before the semester designed to prepare exchange students for their study-abroad experience in Tübingen. The course includes cultural events and excursions: 825€</li> </ol>

### Accommodation

<p><b>Is university-administered accommodation available to exchange students?</b></p>	<p>The student dormitories are not administered by the University, but by the so-called “Studierendenwerk”, the Student Services Organization, which is not affiliated with the University. However, the University of Tübingen has a yearly quota of rooms that are reserved solely for exchange students. This means that housing in the dormitories can practically be guaranteed, given that the student applies before the deadline (31 May for the Winter Semester, 31 December for the Summer Semester). More info: <a href="http://www.uni-tuebingen.de/en/113870">http://www.uni-tuebingen.de/en/113870</a></p> <p>For an overview of the dormitories, please see here: <a href="http://en.my-stuwe.de/housing/halls-of-residence-tuebingen/">http://en.my-stuwe.de/housing/halls-of-residence-tuebingen/</a></p> <p>All rooms for exchange students are fully furnished single rooms with shared kitchen and usually shared bathrooms. We strongly recommend students to opt for student housing because of the difficult and expensive private housing market in Tübingen.</p>
<p><b>Where do students send their accommodation application?</b></p>	<p>Students can apply for housing online directly <a href="#">on the website of the Studierendenwerk</a>. Contracts will be available for the duration of the whole semester only. There is a deposit of 400€ due upon arrival.</p>
<p><b>Is accommodation available over semester breaks?</b></p>	<p>Yes. Students can stay in their rooms until the end of the contract. Dorms are open year-round, students do <u>not</u> have to move out during breaks.</p>

### Visa Requirements

<p><b>Are exchange students required to obtain a student visa?</b></p>	<p>Yes. Please contact us or the embassy if you are uncertain whether you need a visa prior to entering Germany. EU students do not need visas, but will receive their study permit once they are in Tübingen.</p>
<p><b>Are exchange students allowed to work?</b></p>	<p><u>On campus</u>: Yes – more than the hours mentioned below (but students should ask for further information!) <u>Off campus</u>: Yes – 120 days per year when working 8 hours a day or 240 days per year when working 4 hours a day.</p>
<p><b>Is a special visa required for work?</b></p>	<p>The above-mentioned 120 days need to be marked in the student visa. Students have to inform the “Ausländerbehörde” about their work.</p>

### Medical Insurance

<p><b>Are exchange students required to purchase a compulsory plan?</b></p>	<p>No. But they need to have unlimited health insurance at the time of matriculation. All students can either buy student health insurance at any German insurance company, or bring an international unlimited-cover health insurance with them. <b>Europeans</b> are automatically covered by their home insurance and only need to bring their ‘EHIC-card’.</p>
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**If you need further information, please contact:**

[simone.hahne@uni-tuebingen.de](mailto:simone.hahne@uni-tuebingen.de)

